

NEW MEXICO CULTURAL RESOURCE INFORMATION SYSTEM UPGRADE (RFP# 20 505 1000 00001)

Questions & Answers

December 24, 2019

1. Is DCA looking for a cloud hosted solution, or an on-prem hosted at DoIT?

DCA's current preference is for a solution hosted at DoIT. However, this decision was largely made as a result of anticipating a higher cost for a cloud-hosted solution. DCA encourages proposals of cloud-hosted solutions that represent cost savings, and will review and evaluate multiple proposals from the same vendor if they propose different hosting solutions.

2. Can DCA share the anticipated budget for the project?

Just over 50% of the initial \$350,000 that was appropriated for the project remains for the implementation phase. DCA has additional non-state funding sources for NMCRIS-related expenses and anticipates making continuous improvements to the application after the initial development.

3. Is DCA looking for a mobile application to be built as part of this project, or a later project?

DCA is not requiring proposals to include a standalone mobile app. A responsive web application would meet some of the desirable design criteria in 5.2 "Improved User Experience." We do anticipate that future enhancements would improve upon the usability of the system on mobile devices. A standalone app may be a part of that future development.

4. Is DCA open to using ArcGIS Online or another GIS software package?

DCA is open to considering options and will evaluate all proposals. However, The Archaeological Records Management Section qualifies for educational pricing from ArcGIS, and so has financial incentive to using that software. Additionally, NMCRIS data is shared with federal partners, such as the Bureau of Land Management as the Forest Service, both of which import NMCRIS data into ArcGIS systems. The use of ArcGIS within the NMCRIS system facilitates that data exchange.

5. Will DCA be purchasing a new server for this project?

DCA is planning to set up and configure new application and database servers for the NMCRIS Upgrade project. Cost for the servers, operating systems, and database management system should not be included in the proposed budget. Costs for any specialized application-specific software should be included. The exact specifications of these new systems will be determined following the procurement process and informed by the selected vendor proposal.

6. Who developed the current system?

The current system was developed by IGIS.

7. Section B, Technical Specifications, Organizational References (pg 31)

a. Are references from Federal government clients acceptable?

Yes. References from Federal clients are acceptable.

b. Is the current NMCRIS application available to the public and is the code available for review?

Use of the NMCRIS application is available only to registered users of the system. Login is required.

8. Exhibit A – Scope of Work, (pg 80); “Resolution of all security issues identified through an independent Application Security Review”

- a. **Has an Application Security Review been completed on the existing system? If so, can you provide the number of critical, high, medium, and low issues identified?**

No. Application security review will take place at designated stages during the development process.

- b. **Will State IT staff be available to coordinate resolution of security and network issues (such as hardware and infrastructure impacting performance) that extend beyond the privileges of a contractor?**

Yes. DCA IT staff will be available to assist in resolution of issues of the type described.

9. Does the scope of work include the scanning of analog documents or extraction of content from existing digital documents?

The scope of work is limited to software development. Import/export of data from database tables will likely be required, but scanning or extraction of data from files will not be required.

10. Who are the users of the application?

The current NMCRIS application is used by roughly 600 registered users representing federal/state/local/tribal government entities and other cultural resource management professionals.

11. Is field/mobile application support desirable?

We expect that the application will be accessible on any browser – including mobile browsers. The primary activities in which users of the system are engaged is either the input or review of text. These activities would be limited on a mobile interface.

DCA is not requiring that a mobile application be included in submitted proposals. See question #3 above.

12. Would an off-premises server environment “in the cloud” (Amazon Web Services or MS Azure) be considered for deployment?

DCA will consider all proposals for application hosting. See question #1 above.